

TIMETABLE FOR POLICY AND RESOURCES SCRUTINY REPORTS

Deadline for Reports to be included in SMT Agenda	Reports to be presented to SMT for Approval	Chair & Vice Chair Meeting	Deadline (12noon) Reports to Cttee Services	Scrutiny Meeting	TOPIC	RESPONSIBILITY	CMT Requirement/ Date (prior to Scrutiny date)	MIG Requirement/ Date	CABINET/ COUNCIL Requirement/ Date (after Scrutiny date)
2013									
	03/09		16/09	01/10	Redeployment Policy	Gareth Hardacre	19/09		16/10
			16/09	01/10	Reservist Policy	Gareth Hardacre			16/10
	03/09		16/09	01/10	Information Governance Policies – Records Management and Information Risk Management	Lynton Jones	19/09		16/10
			16/09	01/10	Amendments to Councils Standing Orders for Contracts, Adoption of CCBC Procurement Policy and Strategy, and Welsh Government Procurement Policy;	Liz Lucas			16/10, 19/11 Council
			16/09	01/10	Private Sector Housing Renewal Strategy	Shaun Couzens			16/10
			16/09	01/10	Notice of Motion – Bedroom Tax	Jonathan Jones			08/10
			16/09	01/10	Notice of Motion – Financial Transaction Tax	Nicole Scammell			08/10
	18/09		16/09	01/10	For information Forward Work Programme Capital Outturn Report 2012/13 Corporate Services and Miscellaneous Finance – Budget Monitoring – Period 4 Write Off of Debts Workforce Planning Template for CCBC	Dan Perkins Stephen R Harris Stephen R Harris Stephen R Harris Liz Rogers			

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					Minutes: Pensions Compensation Committee Caerphilly Homes Task Group 03/07 and 05/09	Jonathan Jones Jonathan Jones			
			28/10	12/11	Passport Programme Update – Presentation	Gareth Hardacre			
	15/10		28/10	12/11	Fast Track Disciplinary Procedure	Gareth Hardacre	31/10		11/12
	29/10		28/10	12/11	Household Survey	Lynton Jones	31/10		
			28/10	12/11	BT Broadband deployment – presentation by BT (to be confirmed)	Lynton Jones			
			28/10	12/11	Notice of Motion – Nelson Boys and Girls Club	Dan Perkins			
	29/10		28/10	12/11	For information Forward Work Programme Members Attendance Q1 & Q2 Discretionary Rate Relief Applications Treasury Management and Prudential Indicator Monitoring Report – Quarter 1 Capital Budgeting Monitoring Report – Period 4 Minutes: Corporate Health and Safety Committee	Dan Perkins Dan Perkins Nicole Scammell Stephen R Harris Stephen R Harris Jonathan Jones			

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